



Board Meeting Minutes
July 13, 2013, 6:30 PM
Sherman Oaks Community Center

- I. Meeting Called to order by Layne Kulwin at 6:30 p.m. Present: Layne Kulwin, Michael LaRocca, Lisa Steingart, Sheila Cvitanich, Ted Santos, Randi Kinman. Marlene Bird arrived during Treasurer Report. Absent Jussi Rajna
 - a. Also present Anne Kearney
- II. Layne requested out of order item. Moving appointment of Anne Kearney to Board from New Business to top of agenda. Appoint Anne Kearney to the Board. Unanimous approval. Anne needs to confirm which contact info she wants published.
- III. Approval of Board Minutes and General Membership
 - a. May General Meetings to be circulated for approval (Michael)
 - b. June General Meeting: No minutes, popsicle in the park
 - c. Lisa moved to approve June Board minutes with a spelling correction, Ted second. Unanimous approval.
- IV. Treasurer's report
 - a. No new bills or claims
 - b. Year end report in process of being compiled
 - c. CAP grant being finalized. New Cycle 29 CAP grant class on Thursday will be attended by Layne. Grant application needs to be completed by July 31, 2015. Board discussion about what to apply for; consensus is to apply for newsletters, insurance, supplies for events. Group will get together to write the grant on Sunday.
- V. General Meeting Schedule
 - a. August is National Night Out. Layne is hosting at his house. Encourage others to participate.
 - b. September – Layne will check with SJFD about a fire safety meeting either September or October
 - c. October – Pre-Halloween event either at the Sherman Oaks or Bascom Community Center. Give out glow sticks and goodie bags. Michael will check with community center/venue. Randi will check out glow sticks and child identity kits.
 - d. November – No meeting if we do Halloween
 - e. December – No meeting
 - f. Next board meeting we will discuss general meeting schedule
- VI. Ongoing Projects
 - a. Newsletter – Jussi will be delivering. Process: Layne, Michael and Sheila will go over the list of delivery people, where they are delivering to and what their contact info is; there are some discrepancies. This needs to be done now. Before next newsletter everybody on the list needs to be confirmed as a delivery person (Jussi?). Newsletters need to be processed promptly. Newsletter gets sent to printer, Michael picks up and delivers to Sheila, Sheila sorts and bags, Jussi picks up and distributes to delivery people. Jussi could call people in advance to let them know he's dropping off.
 - b. Planning and Land Use – 7/11 on Leigh and Southwest will open on the 16th. St. Elizabeth Day home has closed. Michael has noticed that Star House has moved in mattresses; are they starting foster care up again?
 - c. San Jose City College has started their construction project. Sheila reports they are starting before 6am. We will follow up with Gilbane.
 - d. Bascom Library – Ted – All libraries are now open 6 days a week; today was first day Bascom was open on a Monday. Friends book sale will be on August 8; volunteers

- needed on Friday at 3-5pm. Volunteers needed on 8th, especially for clean up at 2pm.
Discussion about bringing in librarian for a program (Michael) on libraries and programs.
- e. RLEI – Anne and Layne met with RLEI (Jaime and Mariela). There are 4 addresses that they will be concentrating on. 2125 and adjacent single family home are owned by one person, two other apartments are owned by another person. 2125 Rexford is top priority. Anne met with one of the tenants today. Anne will be the lead. This needs to move to the council office. Residents in 2125 were yellow tagged with no follow up and the internal portion of the building has evidently not been inspected. 2125 Rexford had some repair work done, yellow tags are down, but we don't know status.
 - f. DOT letter- we will have handicapped sign adjacent to the bus stop on Leigh Avenue. Randi has advised DOT that people are ok with timed parking based on 80% positive response online and 100% in person, it should be about 3 weeks. We need to follow up with the council office about the enhanced signs; it is the council office that sets these priorities. Need to monitor and follow up.
 - g. Sherman Oaks Park/Playground: Small meeting held with Sup. Andrew, Asst. Sup Crawford, Trustee Michael Snyder, Ramona Snyder, Susan Price-Jang and Randi Kinman. Asst. Sup Crawford wanted the entire area closed during school hours; lots of push back. It's not what was promised and he the statement that it was needed for Parkway was challenged. They are installing new fencing along the back side of the site. Michael suggested a compromise of bisecting the open space during school hours with another fence. New bids will be put out, district staff is supposed to walk the site before decision is made. Randi now has keys to the gates, garbage cans and driveway.
 - h. SONA Saturdays. First one was moderately successful with a clean up at Sherman Oaks. SONA Saturdays will be used as a way of engaging different parts of the neighborhoods. Next one Aug 1 in the Rexford/Del Mar/Sherman Oaks area. Walk the site, pick up trash, talk to neighbors. Need to invite the council office. Future ones in daytime should be 1st Saturday to avoid conflict with Friends of Bascom Library.
- VII. New Business
- a. Bike Share - Program expansion open for suggestions. Bascom Library/Community Center? Valley Med?
 - b. Family rates for dues to be discussed at next board meeting.
- VIII. Meeting adjourned at 8:15pm

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